

Response to FSD Africa Supplier Prequalification Queries


25 April 2025

	Description	Response
1.	<p>We are a Portuguese firm providing Design, Planning and Project Management services in all areas of Construction and in all phases of its life cycle.</p> <p>The Group's value proposal hinges on three major sectors - Energy, Mobility and Sustainable Cities - and offers consultancy services in Sustainability and Environment, Digital, Engineering, Architecture, Construction and Supervision for highly complex and multidisciplinary infrastructures located anywhere in the world, for highly demanding customers, and in which flexibility, ability to adapt to conditions, and speed of delivery are relevant factors.</p> <p>Having learned the notice of the prequalification in subject, and after analysing the tender documents, it is not clear which service reference corresponds to the scope of services provided by our company. In this regard, and based on the above, we kindly request clarification from you regarding the service reference in question, in relation to our area of activity.</p>	<p>We encourage all qualified suppliers to internalise the categories advertised and apply for those that they have capacity to deliver on. In your response, please clarify the specific past assignments that have successfully been handled and what you would like to support FSD Africa on based on the categories and our mandate as an organisation. Please visit our website for the previous impact reports to see assess your point of intervention in terms of the services you offer: https://fsdafrica.org/our-impact/#impact-reports</p>
2.	<p>We are in receipt of your request for the above-mentioned pre-qualification exercise from your organization.</p> <p>Kindly send(or guide) us the link or pre-qualification documents for our participation.</p> <p>We look forward to having a fruitful engagement.</p>	<p>Please check the link under subsection 1.10.</p> <p>Resharing the link here: link</p>

<p>3.</p>	<p>Would you be so kind to clarify what “under the laws” of the land refer to?</p> <p><i>“Firms/Businesses registered under the Laws of the Land in respective services/consultancies are invited to submit their tender documents to FSD Africa so that they may be pre-qualified for submission of tenders/quotations. All mandatory information must be provided by any eligible and interested firm.”</i></p> <p>Can a company registered in the US or the UK be eligible to prequalify?</p>	<p>The prequalification exercise is open to qualified suppliers based across the globe.</p> <p>‘Laws of the Land’ refers to the official rules and legal principles that govern a specific country where a supplier is domiciled.</p>
<p>4.</p>	<p>We are keen to express our interest in some of the technical consultancy roles that you have advertised.</p> <p>In order to help us populate the documentation, could you please share the requirements as one document, so that we can prepare the documentation off-line, and then, when this is ready, we can feed this in one step through the on-line application process?</p>	<p>We appreciate your request and perspective. Nonetheless, we kindly request that you go through the business requirement document as advertised, identify your category of interest noting the required supporting documentation to allow you prepare your response for uploading via the link.</p>
<p>5.</p>	<p>In reference to the prequalification process,</p> <p><i>“PREQUALIFICATION AND REGISTRATION OF SUPPLIERS FOR SUPPLY/PROVISION OF GOODS, SERVICES AND CONSULTANCIES FOR THE STRATEGIC PERIOD 2025-2030 TENDER NUMBER: FSDAFRICA/PQ/2025”</i></p> <p>We would like to confirm that there are no nationality requirement to be eligible, and we (as Spain based consultancy company) are eligible</p>	<p>You are correct, we are inviting qualified suppliers across the globe.</p>
<p>6.</p>	<p>I am writing to sincerely apologize for an oversight in my recent prequalification application submission. I realized that I did not upload any of the required attachments. I understand the importance of providing complete documentation and truly regret this omission.</p> <p>If possible, I kindly request an opportunity to upload the missing files to complete my</p>	<p>This is fine. Please reapply/ reupload.</p>

	<p>application. I am prepared to send it immediately upon your confirmation.</p> <p>Thank you for your understanding and consideration. I greatly appreciate your support and look forward to your response.</p>	
7.	<p>I am interested in providing requisite details for the above RFP. Kindly let me know if an organization can apply for two or more services.</p>	<p>Yes, you can apply for up to three categories. Kindly indicate these clearly and provide supporting documentation for all the categories.</p>
8.	<p>Further to the above-mentioned pre-qualification, we would like to submit our application for a number of categories:</p> <p>Finance and Legal 33 FSDA/PQ/33/2025 – Legal advisory and company secretarial services (classification: general agreements, employment, commercial contracts in different jurisdictions)</p> <p>Investments 55 FSDA/PQ/55/2025 – Legal due diligence and transaction documentation</p> <p>57 FSDA/PQ/57/2025 – Legal advisory services</p> <p>Please let us know if:</p> <ol style="list-style-type: none"> 1. We can apply for all three categories 2. We can submit one proposal for all 3 categories combined 	<p>Yes, you can. However, we will need you to clearly indicate the same in the documentation with supporting documentation for each category.</p>
9.	<p>We recently applied for a change of business name</p> <p>We are at the tail end of the process, and it should be concluded in the next few days. Which name should we apply for prequalification under?</p>	<p>If you are yet to receive the approval, please apply with the old name but with clarity on the category as per your new branding. Please ensure to send the affidavit to FSD Africa immediately you receive the same.</p>
10.	<p>We intend to respond to the published request for responses to "prequalification and registration of suppliers for supply/provision of goods, services and consultancies for the strategic period 2050-2030."</p> <p>Having taken a look at the online form, we have noticed that there are three slots available to indicate areas of interest. However, we hope to express an interest in more than three categories on the</p>	<p>To promote fairness in the process, the maximum number of categories is three per firm/applicant.</p>

	prequalification list. Is there a mechanism to add more slots to the form, or alternatively, could we use the last slot for all remaining categories, to ensure we are being comprehensive?	
11.	Hello, can we update our response	Yes, you can.
12.	Kindly share with us the tender documents for the year 2025-2023, regards	The business requirement document as advertised via this link https://fsdafrica.org/tender/prequalification-and-registration-of-suppliers-for-supply-provision-of-goods-services-and-consultancies-for-the-strategic-period-2025-2030/ is the main tender document. The application link is in the document under section 1.10 . Resharing the link again.
13.	<p>We are an international advisory firm specializing in impact finance. Although we recognize that the deadline for inquiries was yesterday, we are particularly interested in this opportunity with FSD Africa and would greatly appreciate your consideration of our question.</p> <p>Regarding the eligibility requirement stating that "the prospective bidder shall have at least four years' experience in the supply of goods, services and allied items," we would like a clarification whether our firm qualifies. We were established in October 2021 and our team comprises industry experts with extensive individual experience in the field. Since our inception, we have successfully delivered multiple high-impact projects and established a strong reputation in the impact finance sector.</p> <p>Given our team's collective expertise and our firm's demonstrated capabilities, would FSD Africa consider our application despite our company's formal establishment being less than four years ago? We believe our specialized experience in impact finance aligns exceptionally well with FSD Africa's mission and objectives.</p> <p>Thank you for your consideration. We look forward to your guidance on this matter.</p>	We encourage you to apply and provide evidence of previous projects for our review.
14	I uploaded my prequalification documents but did not receive any confirmation of submission.	Thank you. After uploading, you should be able to see the notification below on your screen:

	<p>Can you please advise? Many thanks and best regards,</p>	<div style="text-align: center;">  <p>Finished uploading We'll let them know that you uploaded files.</p> </div> <p>You should also receive this acknowledgement email in your inbox:</p> <p>'Dear xxxxxx,</p> <p><i>Thank you for your submission. FSD Africa has successfully received your application and will carefully review the details. Please expect a response within 90 days.</i></p> <p><i>For any further enquiries, you can contact us at: Prequalification2025@fsdafrica.org</i></p> <p><i>Regards,</i> <i>FSD Africa Procurement Team.'</i></p> <p>Please check again to ensure that you used the correct email address.</p>
15	<p>I have tried to find the document as stated in your email on your website without much success.</p> <p>I will be grateful if the fields with the document is provided more specifically or a copy of the document shared.</p>	<p>The prequalification document can be accessed via :https://fsdafrica.org/wp-content/uploads/2025/04/25-04-09-FSD-Africa-prequalification-document-final-version.pdf (see subsection 1.10 for the application/upload link)</p> <p>Additional categories can be accessed via: https://fsdafrica.org/wp-content/uploads/2025/04/25-04-15-FSD-Africa-Supplier-Prequalification-2025-Categories-update-.pdf</p>
16	<p>I am submitting our documents, but have been unable to submit supporting documents, as it stops at 98% of the upload.</p>	<p>Kindly check again the format of your supporting documentation. It should be PDF Zipped folders.</p>
16	<p>I would like to participate on the above, but it seems I can't trace the document. Kindly share.</p>	<p>See answer under number 15 above</p>
17	<p>Do you have an expected budget envelope or budget range for the tenders that will be released under TENDER NUMBER:</p>	<p>At this point, regrettably, we do not have this information. However, we encourage you to apply for the category you qualify for.</p>

	<p>FSDAFRICA/PQ/2025 PREQUALIFICATION AND REGISTRATION OF SUPPLIERS FOR SUPPLY/PROVISION OF GOODS, SERVICES AND CONSULTANCIES FOR THE STRATEGIC PERIOD 2025-2030?</p> <p>Given the public holiday yesterday we were unable to raise our clarification question by the deadline of 21st April and hope you will consider our clarification questions.</p>	
18	<p>I am currently filling out the online application for FSDA/PQ/52/2025 and am experiencing an issue with Section 2, where I explain my organization's contribution to a sustainable future. Despite meeting the character limit, I am unable to proceed to the next question. Could you please assist me in resolving this issue? Thank you for your help!</p>	<p>Please check your narration again to ensure you have the character numbers correct. We recommend that you keep it short and concise.</p> <p>Characters" refer to every single letter, number, symbol, space, and punctuation mark your type. For instance, Sustainable procurement has 23 characters including space and 22 characters without the space.</p> <p>A paragraph with three lines of approximately 120 words would have about 500 characters.</p> <p>Kindly check again and submit. Thank you for your understanding.</p>
19	<p>We have noted that on the form provided it's not updating the answer to sustainable procurement question 20 which is mandatory requirement.</p> <p>Kindly amend the same on your end to enable us to complete the same accordingly.</p>	<p>See response under number 18 above.</p>
20	<p>I am writing to confirm that we submitted the completed online application documents via the Microsoft 365 link provided under Section 1.10. We uploaded all the required information and supporting documents in PDF format as per the pre-qualification guidelines.</p> <p>We would be grateful if you could confirm receipt of our submission and, if possible, share the pre-qualification document for our reference.</p> <p>Thank you for the opportunity, and we look forward to your feedback.</p>	<p>Thank you. See the responses under question 14 above. If you receive the acknowledgement email, then FSD Africa has received your application and will provide feedback within the stated timelines. Thank you for your understanding.</p>
21	<p>Is it possible to receive the prequalification questionnaire as one document (versus Microsoft form) to enable us to gather all</p>	<p>Kindly see response under question 4 above.</p>

	the information in advance/coordinate with respective teams so that we can complete the questionnaire.	
22	The application asks for the Date of registration for firms or period when you started consulting and for the Registration certificate number. Can you please confirm what date and what registration certification number you are referring to? Is this related to a registration with FSD or is this the date of our certificate of incorporation as a consulting firm? And then would the registration number refer to our Tax ID?	This refers to the date of your certificate of incorporation as a (consulting) firm and the registration number refers to your Tax/PIN ID.
23	I am kindly inquiring if call for prequalification on services allows for individual consultants or must one be under a company or registered business?	The call is for both qualified individuals and firms.
24	We're writing to express interest in Building /Construction and Renovations we noticed that pre-qualification details were not included in the advertisement. Kindly provide the necessary information or documentation related to the pre-qualification requirements, including: Eligibility criteria, Submission guidelines Required certifications or experience, Deadlines and timelines, Any associated fees or forms	Thank you for your interest in partnering with FSD Africa. Regrettably, at this point, we do not implement construction projects. Should your company profile/portfolio match the requirements for FSDA/PQ/26/2025 then kindly submit your application for our review..
25	Please provide more details regarding the Freshworks action item.	FSD Africa is using Microsoft 365 forms to collect responses/submissions. Thereafter, we will analyse the data to prequalify the applicants as per the set criteria in the document provided.
26	I am trying to upload the information on the google sheet provided and am encountering a problem transitioning into page 3. It mentions something about question 20, which is not on page 2. Please see the attached screenshot and advise on how to proceed	Kindly provide a brief narration under section 2 as shown below. This question is number 20 according to the MS 365 Forms' library on our side as the recipient of your input. We request your indulgence on the same as we seek to walk the sustainable procurement journey with our suppliers as an organisation. See additional information under question 18 above for your attention.

Section 2: Sustainable Procurement Practices

FSD Africa is committed to Africa's Sustainable future. We would like to hear from you on any interventions you have undertaken within sustainable procurement practices under the four pillars: Environmental, Social, Ethical and Economical (localisation).

Briefly describe 

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